

# **AGENDA**

## **Administration & Rules Committee**

**Jefferson County Courthouse**

**311 S. Center Avenue**

**Jefferson, WI 53549**

**June 24, 2015, Room 112, 8:30 a.m.**

### **Committee Members**

James Braughler, Vice Chair; Jennifer Hanneman; Steve Nass, Secretary; Amy Rinard, Chair; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the May 27, 2015 Administration & Rules Committee meeting minutes
7. Approval of the June 9, 2015 County Board meeting minutes
8. Communications
9. Update - Task Force on County Government Organization and Operations
10. Discussion and possible action on Task Force assignments
11. Discussion and possible action on amending Access to Public Records Ordinance to address electronic media
12. Discussion and possible action on reconfiguring April meetings for the County Board to accommodate members who serve on other boards
13. Update on county administrator performance evaluation
14. Update on the State Budget
15. Discussion and possible action on resolutions, letters or reports from other governmental agencies
  - a. Proclamation "125<sup>th</sup> Anniversary of the Founding of the National Society of Daughters of the American Revolution"
  - b. Racine County Resolution "Support the funding of pay progression for prosecutors and creation and funding of additional assistant District Attorney positions"
  - c. Brown County Resolution "Supporting the protective status of county correction officers for WRS purposes"
  - d. Brown County Resolution "Opposition to the legalization of marijuana in the state"
  - e. Taylor County Resolution "Secure state funding to support communicable disease control for population health"
  - f. Price County Resolution "Reassign County Veterans Service Commission to Chapter 59 of Wis. State Statutes"
16. Review Financial Reports (May)
  - a. County Administrator
  - b. Clerk of Courts
  - c. Corporation Counsel
  - d. County Board
  - e. Register of Deeds
17. County Administrator's monthly report
18. Tentative Future Meeting and Agenda Items (July 29, 2015)  
All meetings in Room 112 at 8:30 a.m. unless noted
19. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**JEFFERSON COUNTY BOARD  
COMMITTEE MINUTES**

**May 27, 2015**

Administration & Rules Committee

**1. Call to Order**

Meeting was called to order by Rinard at 8:30 a.m.

**2. Roll Call**

**Administration and Rules Committee Members**

Members present: Jim Braugher, Jennifer Hanneman, Amy Rinard, Jim Schroeder and Steve Nass.

Others Present: Ben Wehmeier, County Administrator; Tammie Jaeger, Administrative Secretary; Connie Freeberg - Paralegal II; Barb Frank, County Clerk; Brian Lamers, Finance Director; J. Blair Ward, Corporation Counsel; Terri Palm-Kostroski, HR Director; Supervisor Walt Christensen and Yelena Zarwell, Assistant Corporation Counsel.

**3. Certification of compliance with Open Meeting Law Requirements**

Wehmeier certified compliance with the open meeting law.

**4. Review of Agenda**

No Changes.

**5. Public Comment**

None

**6. Approval of April 29, 2015 Administration & Rules Committee meeting minutes**

Motion made by Hanneman; Second by Braugher to approve the April 29, 2015 Administration & Rules Committee meeting minutes as presented. (Ayes-All) Motion carried.

**7. Approval of the April 21 and May 12, 2015 County Board minutes**

Motion made by Braugher; Second by Hanneman to approve the April 21 and May 12, 2015 County Board minutes as corrected. (Ayes-All) Motion carried.

**8. Communications**

- May 12, 2015 County Board minute corrections
- County Administrator's Monthly Report
- Draft Resolution "Oppose Continuation of Zero Levy Cap Imposed on Wisconsin Counties"
- Draft Ordinance "Amend Access to Public Records and Document Receipt Time Ordinance to reflect electronic media"
- Draft Resolution "Supporting Adequate Funding for Rail Preservation"
- Ward introduced Yelena Zarwell, Assistant Corporation Counsel

**9. Update - Task Force on County Government Organization and Operations**

Hanneman explained that the Task Force has been collecting information and are now are developing a timeline and an action plan. No action taken.

**10. Discussion and possible action on amending Access to Public Records Ordinance to address electronic media.**

A draft of the Ordinance was provided for the committee to review. The committee will look over the ordinance and discuss this at the next meeting. No action taken.

**11. Discussion and possible action on revised board rules related to per diem payments & procedures**

The Chair would like to send a letter clarifying the board rules. The committee supports this. No action taken.

**12. Discussion and possible action on reconfiguring April meetings for the County Board to accommodate members who serve on other boards.**

This item will be discussed at the next meeting. No action taken.

**13. Update on the State Budget**

Wehmeier reviewed State budget updates which were included in the Administrator's Monthly Report. No action taken.

**14. Discussion and possible action on draft resolutions for Jefferson County**

- a. Resolution "Opposing elimination of personal property taxes"

The committee will take no action at this time.

- b. Resolution "Oppose Continuation of Zero Levy Cap Imposed on Wisconsin Counties"

A draft of the resolution was provided for the committee to review.

Motion by Nass; Second by Schroeder to forward this resolution to the County Board for their consideration. (Ayes-4, Braughler Opposed) Motion Carried.

- c. Resolution "Supporting Adequate Funding for Rail Preservation"

A draft of the resolution was provided for the committee to review.

Motion by Nass; Second by Schroeder to forward this resolution to the County Board for their consideration. (Ayes-All) Motion Carried.

**15. Discussion and possible action on resolutions, letters or reports from other governmental agencies**

- a. Outagamie County Resolution "Urge the State Legislature to, when redistricting, wait until local governments produce and provide their numbers, wards and district information to the state"

The committee reviewed this resolution. No action taken.

- b. Outagamie County Resolution "Support proposed legislation which will allow counties and municipalities to certify the Department of Revenue for collection of debts owed to a contracted, private ambulance service operating on behalf of or in service to a county or municipality"

The committee reviewed this resolution. No action taken.

- c. Outagamie County Resolution "Urge the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for public's health"

The committee reviewed this resolution. This will be referred to the Board of Health for their recommendation. No action taken.

- d. Outagamie County Resolution "Urge the Joint Finance Committee to remove all budget provisions that change the BadgerCare Plus for Childless Adults Medicaid Program and allow this important safety net health insurance program to operate as it currently does for individuals and family members below 100% of federal poverty limits"

The committee reviewed this resolution. This will be referred to the Human Services Board for their recommendation. No action taken.

- e. Outagamie County Resolution "State of Wisconsin should maintain the existing mental health programs funded in the same manner that they have been funded in calendar year 2015 and that no changes to these funding streams occur in the 2015-2017 State Budget"

The committee reviewed this resolution. This will be referred to the Human Services Board for their recommendation. No action taken.

- f. Outagamie County Resolution "Provisions brought forth to create a new Children's Community Option Program and eliminate Family Support be eliminated from the 2015-2017 Biennial Budget Bill"

The committee reviewed this resolution. This will be referred to the Human Services Board for their recommendation. No action taken.

- g. Outagamie County Resolution "Keep Senior Care as it is currently structured"  
No action taken.
- h. Outagamie County Resolution "Oppose any attempt by the State Legislature to eliminate computer aid payments and the personal property tax"  
The committee reviewed the resolution. No action taken.
- i. Outagamie County Resolution "State of Wisconsin needs to allocate adequate Affordable Care Act funding to the Balance of State Income Maintenance agencies"  
The committee reviewed this resolution. This will be referred to the Human Services Board for their recommendation. No action taken.
- j. Lincoln County Resolution "Urges the Wisconsin Legislature to authorize Medicaid rate increases of 5% to Wisconsin Nursing Homes as part of the Senate/Assembly Bill 21, 2015-2017 State Biennial Budget Bill"  
The committee reviewed this resolution. No action taken.

**16. Review Financial Reports**

- a. County Administrator
- b. Clerk of Courts
- c. Corporation Counsel
- d. County Board
- e. Register of Deeds

Financial reports were provided for the committee to review. No action taken.

**17. County Administrator's monthly report**

A copy of the monthly report was provided for the committee to review. Wehmeier addressed questions from the committee. No action taken.

**18. Set next meeting date**

The next meeting is scheduled for Wednesday, June 24<sup>th</sup> at 8:30 a.m.

**19. Discussion and possible action on evaluation process for the County Administrator**

Schroeder discussed his thoughts on the evaluation process. Schroeder and Rinard will take the lead on this. No action taken.

**20. Tentative Future Agenda Items and Meeting Dates**

- Approval of May 27, 2015 Administration & Rules Committee meeting minutes
- Approval of June 9, 2015 County Board meeting minutes
- Update on State Budget
- Discussion and possible action on amending Access to Public Records Ordinance to address electronic media.
- Discussion and possible action on reconfiguring April meetings for the County Board to accommodate members who serve on other boards.
- Task Force Assignments
- Closed Session – County Administrator's Evaluation

**21. Adjourn**

Motion made by Nass; Second by Hanneman to adjourn at 9:41 a.m. (Ayes-All) Motion Carried.

#15a

## PROCLAMATION

Whereas, Sunday Oct. 11, 2015, marks the 125th Anniversary of the Founding of the National Society of Daughters of the American Revolution to honor the memory and spirit of the men and women who achieved American Independence and

Whereas nearly one million members have since fulfilled this service organization's mission to promote historic preservation, education and patriotism, and

Whereas the Daughters of the American Revolution are celebrating their founding and their future by providing ten million hours of service to America...

Whereas the Fort Atkinson-Eli Pierce Chapter has been active in Jefferson County since its organization on February 22, 1899, and

Whereas the National Society of Daughters of the American Revolution was founded in October 11, 1890, and

Whereas it is fitting and proper to accord official recognition to this vital organization,

Now therefore I \_\_\_\_\_ do hereby proclaim Sunday Oct. 11, 2015, as Daughters of the American Revolution Day.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by  
Committee name

Date of Co. Bd. meeting

Name of drafter: Fort Atkinson-Eli Pierce NSDAR Chapter

APPROVED: Administrator \_\_\_\_\_; Corp. Counsel \_\_\_\_\_; Finance Director \_\_\_\_\_

June 9, 2015

## RESOLUTION NO. 2015-33

**RESOLUTION BY THE GOVERNMENT SERVICES COMMITTEE SUPPORTING THE  
FUNDING OF PAY PROGRESSION FOR PROSECUTORS AND CREATION AND FUNDING  
OF ADDITIONAL ASSISTANT DISTRICT ATTORNEY POSITIONS**

**To the Honorable Members of the Racine County Board of Supervisors:**

**WHEREAS**, the LaFollette School of Public Affairs published a report in 2011 outlining the significant turnover rate statewide of prosecutors due to low pay and no pay progression. The study showed many prosecutors leaving once experience is gained due to lack of incentive to stay; and

**WHEREAS**, in 2014, the Wisconsin Legislature addressed this issue by adopting a pay progression scale for Assistant District Attorneys, which is codified in Wis. Stat. §230.12. This pay scale progression must be funded biannually in the State budget in order to continue; and

**WHEREAS**, the Wisconsin District Attorneys Association and the Racine County District Attorney support funding from the state budget for additional prosecutors.

**NOW, THEREFORE, BE IT RESOLVED** that the undersigned members of the Government Services Committee recommend adoption of the following resolution.

**BE IT FURTHER RESOLVED** that the Racine County Board of Supervisors does support the funding of pay progression for prosecutors, as well as creation and funding of additional Assistant District Attorney positions.

**BE IT FURTHER RESOLVED** by the Racine County Board of Supervisors that the Racine County Clerk is directed to transmit a copy of this Resolution to the Governor of the State of Wisconsin, Racine County's state legislative delegation, all Wisconsin Counties, and the Wisconsin Counties Association.

Respectfully submitted,

**Government Services Committee**

1st Reading 6-9-15

2nd Reading 6-9-15

**BOARD ACTION**

Adopted yes

For \_\_\_\_\_

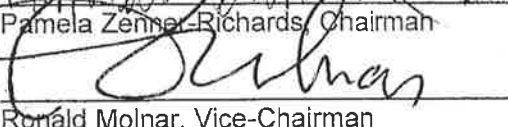
Against \_\_\_\_\_

Absent \_\_\_\_\_


VOTE REQUIRED: Majority


Prepared by:  
Corporation Counsel


  
Pamela Zenner-Richards, Chairman


  
Ronald Molnar, Vice-Chairman

\_\_\_\_\_  
John A. Wisch, Secretary

  
Kiana Harden-Johnson

  
Thomas Roanhouse

10   
11 Robert Grove  
12


13   
14 Janet Bernberg  
15

16 The foregoing legislation adopted by the County Board of Supervisors of  
17 Racine County, Wisconsin, is hereby:

18 Approved: X

19 Vetoed: \_\_\_\_\_

20 Date: 6/10/15

21   
22 Jonathan Delagrave, County Executive  
23  
24  
25  
26  
27

May 20, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION SUPPORTING THE PROTECTIVE STATUS OF  
COUNTY CORRECTION OFFICERS FOR WRS PURPOSES**

**WHEREAS**, the Brown County Board of Supervisors unanimously passed a resolution supporting a proposed change to Wisconsin Statutes Chapter 40, allowing counties to make the determination as to protective occupation status for their county jailers, detention officers and corrections officers, without finding them as active law enforcement and without granting them full bargaining rights under Wis. Stat. §111.70, keeping within the intent of the implementation of Act 10 on January 15, 2014; and,

**WHEREAS**, changing Wisconsin Statutes Chapter 40 would enable the Brown County Board to vote on allowing Correctional Officers Protective Status for the purposes of Wisconsin Retirement System ("WRS") so they can retire at age 52 versus 57; and,

**WHEREAS**, Senator Hansen and Assemblymen Bies introduced Senate Bill 663, and Assembly Bill 669 in the 2013-2014 Legislative session which would enable counties the opportunity to vote on allowing Correctional Officers Protected status; and,

**WHEREAS**, no committee hearing or committee vote was allowed on the proposal in the 2013-2014 Legislative session; and

**WHEREAS**, the new 2015-2016 Legislative Session has started and State Assemblyman Mark Born drafted a similar bill to SB663 and AB669; and

**WHEREAS**, the Brown County Board believes the intent of the original bill matches the wishes of the Brown County Board's resolution;

**NOW, THEREFORE, BE IT RESOLVED**, that the Brown County Board of Supervisors



support the original 2013-2014 legislative version, and requests its Brown County Legislative Delegation and Author to do everything possible to bring the bill forward to the floor for a vote.

**BE IT FURTHER RESOLVED**, that the Brown County Board of Supervisors requests the Brown County Legislative delegation to draft and send a joint letter in support of the bill requesting their respective leadership to bring the proposed bill to the floor for a vote.

**BE IT FURTHER RESOLVED**, that the Brown County Board of Supervisors requests that the final version of the bill match the intent of this resolution.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be sent to Brown County's State Representatives, the Wisconsin Counties Association and the Sheriffs Association.

**Respectfully submitted,**

BROWN COUNTY BOARD OF SUPERVISORS

Approved By: 

TROY STRECKENBACH,  
COUNTY EXECUTIVE

Date Signed: 6/1/15

Approved as to form by Corporation Counsel.

*Fiscal Impact: This resolution does not require an appropriation from the General Fund.*

May 20, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION CONFIRMING BROWN COUNTY'S OPPOSITION TO THE  
LEGALIZATION OF MARIJUANA IN THE STATE**

WHEREAS, marijuana is classified as a controlled substance under Wisconsin State Statutes (Schedule I Uniform Controlled Substance Act) and federal law (Schedule I of the Controlled Substances Act) and is currently defined as having no accepted medical use in the United States, a lack of accepted safety for use under medical supervision and a high potential for abuse; and;

WHEREAS, marijuana should be subject to the same research, evaluation, analysis and study as any other potential medicine, under the standards of the U.S. Food and Drug Administration (FDA); and;

WHEREAS, tetrahydrocannabinol (THC) is only one of over 400 chemicals found in the marijuana plant; and;

WHEREAS, the THC levels in marijuana have been steadily increasing over the decades, exposing the user to higher concentrations of THC with greater chance of adverse or unpredictable reactions; and;

WHEREAS, excessive marijuana use is harmful to the adolescent brain, effecting the parts of the brain that influence pleasure, memory, thinking, concentration, sensory and time perception, and coordinated movement; and;

WHEREAS, excessive marijuana use alters the brain's neurons and causes both short-term and long-term negative effects interfering with the brain's normal development and function; and;

WHEREAS, marijuana use reduces inhibitions and can lead to unsafe behavior, distorted perception, impaired coordination, and can cause difficulty with thinking, problem solving and difficulty with learning and memory; and;

WHEREAS, marijuana use causes drivers of motor vehicles to be impaired with slower reaction times, impaired judgment and problems responding to signals and sounds; and;

WHEREAS, teens who smoke marijuana regularly can see an 8 point drop in IQ by the time they reach 38 putting a person of average intelligence into the lowest third of the IQ range; and;

WHEREAS, marijuana use can lead to high school dropout and failure in college; and;

WHEREAS, the number of marijuana related emergency room visits increased by 52% between 2004 and 2011.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that Brown County does not support the legalization of recreational\*\* marijuana in the state; and;

BE IT FURTHER RESOLVED that this resolution be sent to Wisconsin State Legislators, the Wisconsin Counties Association (WCA) and all other Counties in the state.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved by:

  
COUNTY EXECUTIVE

5/26/15  
(Date)

Fiscal Note: This resolution does not require an appropriation from the general fund.

\*\* Amended as per the County Board on 5/20/2015.

Docket No. 2015-3-29

RESOLUTION NO. 46

**A RESOLUTION TO SECURE STATE FUNDING TO SUPPORT  
COMMUNICABLE DISEASE CONTROL FOR POPULATION HEALTH.**

WHEREAS, Wisconsin has no dedicated, stable federal and state funding sources for communicable disease control and prevention efforts; and,

WHEREAS, a strong public health infrastructure is paramount to the health of all citizens; and,

WHEREAS, emerging and existing communicable diseases threaten health security, economies, and quality of life for all; and,

WHEREAS, communicable diseases such as ebola, H1N1, measles, HIV and AIDS, tuberculosis, influenza, measles, syphilis, gonorrhea, rabies, hepatitis, polio, and pertussis, can threaten the lives and well-being of Wisconsin residents; and,

WHEREAS, emerging and re-emerging threats such as ebola, H1N1, SARS, and measles threaten personal and community safety and require substantial resources to contain; and,

WHEREAS, Wisconsin local health department communicable disease programs protect residents by investigating and controlling communicable diseases, collecting data, educating the community about prevention and the importance of immunizations, and caring for those affected by these diseases; and,

WHEREAS, public health departments have been successful in controlling communicable diseases through case reporting and involvement of public health staff in referral of exposed persons for screening and prevention services; and,

WHEREAS, evidence in the scientific literature indicates that partner notification services are not adequately assured in the absence of specific public health staff involvement; and,

WHEREAS, local health departments and the State of Wisconsin have demonstrated commitment, competence and success in assuring the confidentiality of persons with reported communicable disease for decades, including cases of AIDS; and,

WHEREAS, local health departments have placed a high priority on communicable disease control; and,


WHEREAS, communicable disease control is one of the ten essential functions of public health.

NOW THEREFORE, BE IT RESOLVED, that the Taylor County Board of Health and Taylor County Board of Supervisors urge the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for the public's health.

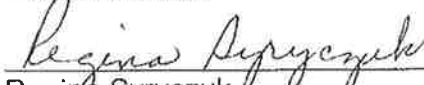
BE IT FURTHER RESOLVED, that this Taylor County Board of Supervisors duly assembled on this 21<sup>st</sup> day of April, 2015, supports this resolution submitted by the Taylor County Board of Health.

RESPECTFULLY SUBMITTED:

**BOARD OF HEALTH:**

  
\_\_\_\_\_  
Tim Hansen

  
\_\_\_\_\_  
Sue Breneman


  
\_\_\_\_\_  
Regina Syryczuk

  
\_\_\_\_\_  
Carol Tuma

  
\_\_\_\_\_  
Diane Albrecht

  
\_\_\_\_\_  
Rollie Thums

  
\_\_\_\_\_  
Pat Mertens

  
\_\_\_\_\_  
Terrie Flandermeyer

Resolution 28/15**Reassign County Veterans Service Commission to Chapter 59 of Wis. State Statutes**

WHEREAS, the law created in 1945 established the County Veterans Service Office, under Wisconsin Statutes Chapter 45, of which the Veterans Service Officer is to be elected by the County Board; and

WHEREAS, the same law in 1945 established the County Veterans Service Commission, under Wisconsin Statute Chapter 45, to be appointed by the County Judge; and

WHEREAS, the law created in 1977, under Wisconsin Statute Chapter 45, reassigned the appointment of the County Veterans Service Commissioners to the County Board; and

WHEREAS, the government appointment, oversight and funding responsibilities of the County Veterans Service Office and the County Veterans Service Commission fall under the jurisdiction of Wisconsin county government, and the duties and responsibilities of all other Wisconsin county government offices, except for the County Veterans Service Office and the County Veterans Service Commission, otherwise are prescribed under Wisconsin Statutes Chapter 59.

NOW, THEREFORE BE IT RESOLVED, that the Price County Board of Supervisors joins other counties in the State of Wisconsin to express their desire to the Wisconsin State Legislature to have the duties and responsibilities of the County Veterans Service Office and the County Veterans Service Commission be reassigned to Wisconsin Statutes Chapter 59.

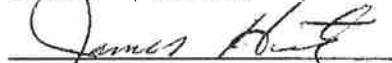
BE IT FURTHER RESOLVED, that a copy of this resolution be sent to all of the Price County's state senators and assembly representatives, to the Wisconsin Counties Association and to the President of the Wisconsin County Veterans Service Officer Association.

Submitted by the Price County Executive Committee:

  
Robert Kopisch, Chair

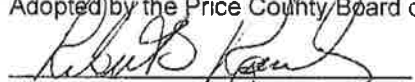
  
Bruce Jilka, Vice-chair

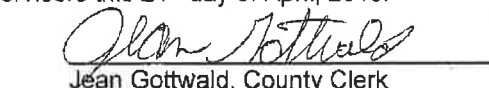
  
Ronald Heikkinen

  
James Hintz

  
Travis Nez

Adopted by the Price County Board of Supervisors this 21<sup>st</sup> day of April, 2015.

  
Robert Kopisch, County Board Chair

  
Jean Gottwald, County Clerk

For: 11 Against: 0